



City of Melbourne, Florida City Council Agenda

City Hall Council Chamber
900 E. Strawbridge Avenue
Melbourne, FL 32901

March 24, 2026, 6:30 PM

This meeting shall adjourn by 11:00 p.m. Extension of the meeting beyond 11:00 p.m. shall only be authorized by a majority vote of City Council.

In accordance with Council policy, the roll call vote rotates each meeting. During this meeting, the vote will be Districts Five through Four except that the Mayor will vote last as provided by City Code and the Vice Mayor will vote second to last.

A. OPENING

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Proclamations and Presentations**
 - a. Proclamation declaring April 2026 as "Water Conservation Month."
 - b. Presentation of Volunteer Milestone of Service Award - Justin Jennings, 5 Years of Service, Olde Eau Gallie Riverfront Community Redevelopment Agency Advisory Committee
5. **Approval of Minutes** - March 10, 2026 Regular Meeting
6. **City Manager's Report**
7. **Public Comments**
- 7.1 **Presentation to Council:** The City of Melbourne's 2025 Annual Comprehensive Financial Report and the two Community Redevelopment Agency's Financial Reports.
- 7.2 **Presentation to Council:** Asset Mapping and the Melbourne Resources Collaborative.

B. UNFINISHED BUSINESS

8. **Ordinance No. 2026-10, Wholeness to Freedom School:** (Second Reading/Public Hearing) Conditional Use request to allow a vocational school in C-R-1A (Single Family Low Density Residential with a Conditional Use to allow a church and school) on a 0.75± acre portion of an overall 3.49± acre property with site plan approval to renovate existing buildings accessory to the church into a vocational school on the overall 3.49± acre property, zoned C-R-1A (Single Family Low Density Residential with a Conditional Use to allow a church and school) and C-1 (Neighborhood Commercial District) located on the south side of Aurora Road, east and west of Ferndale Avenue, west of League Avenue (1619 Ferndale Avenue). (Owner - James Begley, Wholeness to Freedom Ministries, Inc.) (Applicant/Representative - Jake Wise P.E., Construction Engineering Group) (P&Z Board - 2/19/2026) (First Reading - 3/10/2026)
9. **Ordinance No. 2026-11, Capital Improvements Element:** (Second Reading/Public Hearing) An ordinance amending Chapter X of the Melbourne Comprehensive Plan entitled "Capital Improvements Element" to reflect the annual update of the Capital Improvements Schedule. (Applicant - City of Melbourne) (First Reading - 3/10/2026)

C. NEW BUSINESS

10. Task Order No. CDM-08 to the Professional Services Agreement for the Water Production Wellfield Improvements Production Wells No. 1 and No. 2 Generators, Project No. 31223, CDM Smith, Inc., Maitland, FL - \$327,322.
11. Hoag Avenue Roadway Improvements, Project No. 04126.
 - a. Creation of the Hoag Avenue Roadway Improvements for the FY26 Capital Improvement Project Budget and a transfer of \$125,800 from the Unpaved Roads Program, Project No. 64219.
 - b. Task Order No. DRMP-I-2025-007 to the Continuing Contract for Professional Consulting Services for the Hoag Avenue Roadway Improvements Project, Project No. 04126, DRMP, Inc., Merritt Island, FL - \$125,800.
12. **CONSENT AGENDA:**
 - a. Increase annual spend by \$500,000 for Horizontal Directional Drill Services up to 8-inch Diameter for the Water Distribution Division, Timeline Group, LLC, Melbourne, FL (Primary) and Concurrent Utility Services, LLC, Rockledge, FL (Secondary) - estimated total annual amount of \$1,000,000.

- b. Second Amendment to the contract for the purchase of new fire hydrants for the Water Distribution Division, Fortiline, Inc. d/b/a Fortiline Waterworks, Inc., Daytona Beach, FL - estimated annual amount of \$198,437.40.
 - c. Purchase of bulk gasoline and diesel fuel for various City Departments, Palmdale Oil Co. LLC, Ft. Pierce, FL and Sunoco LP, d/b/a Sunoco LLC, Newtown Square, PA - total estimated annual amount of \$860,000.
 - d. Fifth Amendment to the contract for mowing of utility sites to add additional areas for various locations, Florida Premier Outdoor Services, LLC d/b/a Hannah's Lawn Service, Palm Bay, FL - estimated annual contract amount of \$290,274.
 - e. Professional Services Selection for the Stormwater Quality Master Plan and authorization to negotiate a contract with Geosyntec Consultants, Inc., Titusville, FL.
 - f. Contract award for Paving Services and Asphaltic Concrete, V.A. Paving, Inc., Cocoa, FL.
 - g. Acceptance of the City of Melbourne's 2025 Annual Comprehensive Financial Report and the two Community Redevelopment Agency's Financial Reports.
13. **ITEMS REMOVED FROM THE CONSENT AGENDA**
14. **Ordinance No. 2026-14, Ordinance No. 2026-15 and Ordinance No. 2026-16, 1634 Pine Hill Drive:** (First Reading/Public Hearing)
Ordinances providing for annexation, Comprehensive Plan amendment and zoning designation on 0.20± acres located on the north side of Pine Hill Drive, east of North Wickham Road, and south of Kingston Lane. (Owner/Applicant - Margaret Spillers) (P&Z Board - 3/5/26)
- a. **Ordinance No. 2026-14/ANNX2026-0002:** (First Reading/Public Hearing) An ordinance providing for the annexation of 0.20± acres of real property into the City of Melbourne corporate limits.
 - b. **Ordinance No. 2026-15/MAP2026-0005:** (First Reading/Public Hearing) An ordinance establishing a Low-Density Residential Future Land Use.
 - c. **Ordinance No. 2026-16/MAP2026-0006:** (First Reading/Public Hearing) An ordinance establishing R-1A (Single-Family Low Density Residential District) zoning.

15. **Resolution No. 4412, The Pines West PUD:** (Public Hearing) A resolution transmitting a Comprehensive Plan Amendment *Major Amendment* to the Florida Department of Commerce for review. (P&Z Board – 3/5/2026)
16. Amendment to Melbourne City Code, Chapter 54, Economic Development Tax Exemption Program, Section 54-146 and Ad Valorem Tax Exemption Program Guidelines.
 - a. **Ordinance No. 2026-17:** (First Reading) An ordinance amending Chapter 54 of the City Code to update the statutory definition references of "new business" and "expansion of a new business."
 - b. **Resolution No. 4413:** A resolution amending the Ad Valorem Tax Exemption Program Guidelines to provide updated average annual wage data.
17. Discussion of Downtown Melbourne CRA Small Business Workshop.
18. Discussion of Traffic Calming Methods and Policy.
19. Selection of Exceptional Citizen Award for 2026 Q2.

D. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

E. ADJOURNMENT

Mayor Paul Alfrey and Council Members Mark LaRusso and David Neuman, as members of the Airport Authority Board, may discuss Airport Authority issues, which may subsequently be addressed by the Airport Authority.

Council Members Marcus Smith, Mark LaRusso, Mimi Hanley, Vice Mayor Julie Kennedy (alternate) and David Neuman (second alternate), as members of the Space Coast Transportation Planning Organization (SCTPO), may discuss SCTPO issues, which may subsequently be addressed by the SCTPO.

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public that if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office (321-608-7220) at least 48 hours prior to the meeting.