

City of Melbourne
Community Development • 900 E. Strawbridge Avenue, Melbourne, FL 32901
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AGENDA
CITY OF MELBOURNE
ADMINISTRATIVE REVIEW COMMITTEE
CITY HALL COUNCIL CHAMBER
February 12, 2026 ♦ 3:30 P.M.

1. Meeting Call to Order
2. Approval of Minutes – August 11, 2025

NEW BUSINESS

3. **ADW2025-0003 JESSICA PARKS, 1627 SWEETWOOD DRIVE, MELBOURNE, FL**

An administrative waiver is requested to allow a six inch (0.5 foot) reduction from a 7.5 ft. side interior lot setback requirement to allow a side interior lot setback of 7 ft.

City Code Part III, Appendix B, Article V, Section 2, (D), Table 2A requires a 7.5 foot side interior lot setback in R1A zoning districts.

4. Additional Discussion
5. Public Comment
6. Adjournment

FOR YOUR INFORMATION:

MORE THAN ONE MEMBER OF THE CITY COUNCIL MAY BE IN ATTENDANCE AT THE MEETING AND MAY PARTICIPATE IN DISCUSSIONS. IF AN INDIVIDUAL DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD OF ADJUSTMENT WITH RESPECT TO THIS MEETING, A VERBATIM TRANSCRIPT MAY BE REQUIRED. IF SO, THE INDIVIDUAL SHOULD MAKE PROVISIONS FOR A TRANSCRIPT TO BE MADE AT THE MEETING. (EXCERPT FROM FLORIDA STATE STATUTE 286.0105). THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION INTO EVIDENCE OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND SECTION 286.26, FLORIDA STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING SHOULD CALL THE MELBOURNE COMMUNITY DEVELOPMENT DEPARTMENT, (321) 608-7500, NO LATER THAN 5:00 P.M., AT LEAST 48 HOURS PRIOR TO THE MEETING.