

City of Melbourne

City Hall • 900 E. Strawbridge Avenue, Melbourne, FL 32901
(321) 608-7200 • Fax (321) 608-7219



Babcock Street Community Redevelopment Agency

February 9, 2021, 6:30 PM

The following item will be heard during the regular meeting of the Melbourne City Council. The meeting will begin at 6:30 p.m. See full City Council agenda for location of the following item.

1. Appropriation of Fund Balances for the Community Redevelopment Agency Funds
 - a. **Resolution No. 3991:** A resolution appropriating fund balances in the Babcock Street Community Redevelopment Fund for the Babcock Street Community Redevelopment Fund 2020-2021 budget.

Mayor Paul Alfrey and Council Members Debbie Thomas and Vice Mayor Tim Thomas, as members of the Airport Authority Board, may discuss Airport Authority issues, which may subsequently be addressed by the Airport Authority.

Mayor Paul Alfrey and Council Members Yvonne Minus, Mimi Hanley, and Mark LaRusso (alternate), as members of the Space Coast Transportation Planning Organization (SCTPO), may discuss SCTPO issues, which may subsequently be addressed by the SCTPO.

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public that if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office (321-608-7220) at least 48 hours prior to the meeting.



**Melbourne City Council
February 9, 2021
City Manager's Item Report**

Department:	Financial Services
Presenter:	Jeff Towne
Council District:	N/A
Reading Number:	N/A
Public Hearing:	No
Quasi-judicial Item (Disclosure Required):	No
Item Number:	A.1.

Subject:

Appropriation of Fund Balances for the Community Redevelopment Agency Funds

Background/Consideration:

The City is required by Section 163.387, Florida Statutes, which governs redevelopment trust funds, to appropriate unspent funds within its three community redevelopment agency funds by the last day of the fiscal year. Unspent funds are defined as assigned or unassigned fund balance. Assigned fund balance includes carry forward amounts for items encumbered in the previous fiscal year, but not received until the current fiscal year.

Only the Melbourne Downtown and the Olde Eau Gallie Riverfront Community Redevelopment Funds had unassigned fund balances at year end, September 30, 2020. On September, 23, 2020, the City Council and CRAs voted to appropriate any money which remained in the trust funds, after the payment of expenses, to specific redevelopment projects. The Downtown CRA voted the remaining balance to the South Expansion Streetscape Phase II Project. The Eau Gallie CRA voted the remaining balance to the Parking Facilities Project.

As a result of the JLAC audit, the recommendation was to be specific as to the dollar amount appropriated and not state "any money which remained". The requested action with this item is to appropriate the specific dollar amounts to those redevelopment projects and to further appropriate the carry forward amounts encumbered at September 30, 2020.

Fiscal/Budget Impact:

Appropriation of Prior Year Encumbrance Carry Forward: The Downtown Melbourne Community Redevelopment Fund will increase by \$33,166. The Babcock Street Redevelopment fund will increase by \$19,962, and the Olde Eau Gallie CRA will increase by \$109.

Appropriation of remaining unassigned fund balances:

The Downtown Melbourne Community Redevelopment Fund will appropriate \$150,119 to the South Expansion Streetscape Phase II project. The Olde Eau Gallie Community Redevelopment Fund will appropriate \$589,638 to the Parking Facilities Project. This will result in zero dollars remaining in the unassigned fund balances of those two CRAs and it will increase the total Capital Projects Fund balance by \$739,757.

Re-appropriation of unspent CRA redevelopment project funds:



Unspent Downtown Melbourne Community Redevelopment funds remaining in the Capital Improvement Fund will be re-appropriated, in the amount of \$3,759.24, to the South Expansion Streetscape Phase II project (CIP# 14121). Unspent Olde Eau Gallie Community Redevelopment funds remaining in the Capital Improvement Fund will be reappropriated, in the amount of \$73,689.97, to the Parking Facilities Project (CIP# 10521). The total of the Capital Improvement Funds will not change as a result of these transfers.

Requested Action:

- a. Approval of Resolution No. 3989.

Council will convene as the Melbourne Downtown Community Redevelopment Agency for the following item:

- b. Approval of Resolution No. 3990.

Council will convene as the Babcock Street Community Redevelopment Agency for the following item.

- c. Approval of Resolution No. 3991.

Council will convene as the Olde Eau Gallie Riverfront Community Redevelopment Agency for the following item:

- d. Approval of Resolution No. 3992.

Council will reconvene for the remaining items.

RESOLUTION NO. 3989

A RESOLUTION OF THE CITY OF MELBOURNE, BREVARD COUNTY, FLORIDA, AMENDING RESOLUTION NO. 3954; IMPLEMENTING BUDGET ADJUSTMENT RECOMMENDATIONS; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR ADOPTION.

WHEREAS, on September 23, 2020, the City of Melbourne adopted Resolution No. 3954 providing for adoption of the City's 2020-2021 budget; and

WHEREAS, a budget adjustment is necessary to provide for supplemental appropriations in the amounts identified in Attachment "A."

BE IT RESOLVED BY THE CITY OF MELBOURNE, FLORIDA:

SECTION 1. That the budget for the fiscal year commencing October 1, 2020 is hereby amended by the amounts identified in Attachment "A" (attached).

SECTION 2. That this resolution shall become effective immediately upon its adoption in accordance with the Charter of the City of Melbourne.

SECTION 3. That this resolution was duly adopted at a regular meeting of the City Council on the day of , 2021.

BY: _____
Paul Alfrey, Mayor

ATTEST: _____
Kevin McKeown, City Clerk

[CITY SEAL]

Attachment: Exhibit "A"

Resolution No. 3989

ATTACHMENT "A"

MELBOURNE DOWNTOWN COMMUNITY REDEVELOPMENT FUND			INCREASE/ DECREASE	REVISED BUDGET
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Encumbrances carried from FY19/20:

Revenue

5613870	387030	Approp For PY Encumbrance	33,166	33,166
Total			33,166	

Expenditure

56100552	531990	Other Professional Services	13,000	73,000
56100552	534000	Other Contract Services	166	16,366
56100552	582310	Downtown Façade Improv	20,000	60,000
Total			33,166	

Re-Appropriation of Estimated Fund Balance to South Expansion Streetscape project (CIP #14121):

Revenue

5613870	387035	Approp from FB PY Surplus	150,119	150,119
Total			150,119	

Expenditure

56100581	591070	Inter to (311) General Const	150,119	625,119
Total			150,119	

Change in Total Revenue	183,285
Change in Total Expenditures	183,285

Babcock Street Community Redevelopment Fund			INCREASE/ DECREASE	REVISED BUDGET
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Encumbrances carried from FY19/20:

Revenue

5623870	387030	Approp For PY Encumbrance	19,963	19,963
Total			19,963	

Expenditure

56200552	582330	Babcock Façade Improvements	19,963	39,963
Total			19,963	

Change in Total Revenue	19,963
Change in Total Expenditures	19,963

Olde Eau Gallie Riverfront Community Redevelopment Fund				INCREASE/ DECREASE	REVISED BUDGET
<i>Encumbrances carried from FY19/20:</i>					
<u>Revenue</u>					
5633870	387030	Approp For PY Encumbrance		110	110
			Total	110	
<u>Expenditure</u>					
56300552	552000	Operating Supplies		110	6,110
			Total	110	
<i>Re-Appropriation of Estimated Fund Balance to Parking Facilities project (CIP #10521)::</i>					
<u>Revenue</u>					
5633870	387035	Approp from FB PY Surplus		589,638	589,638
			Total	589,638	
<u>Expenditure</u>					
56300581	591070	Inter to (311) General Const		589,638	789,638
		Total		589,638	
Change in Total Revenue				589,748	
Change in Total Expenditures				589,748	

CAPITAL IMPROVEMENT FUND				INCREASE/ DECREASE	REVISED BUDGET
<i>GENERAL CONSTRUCTION PROJECTS (311)</i>					
<u>19099 - Downtown CRA Misc Projects</u>					
<u>Revenue</u>					
315810	381009	19099 Inter In (150) Downtown		(3,760)	0
			Total	(3,760)	
<u>Expenditures</u>					
31552	590300	19099 Unappropriated Budget Savings		(3,760)	0
			Total	(3,760)	
<u>14212 - South Expansion Streetscape Phase II</u>					
<u>Revenue</u>					
314810	381009	14212 Inter In (150) Downtown		3,760	103,760
			Total	3,760	
<u>Expenditures</u>					
31441	565010	14212 Infrast - Streets		3,760	103,760
			Total	3,760	
<u>19299 - Eau Gallie CRA Misc Projects</u>					
<u>Revenue</u>					
315810	381011	19299 Inter In (159) Eau Gallie		(73,690)	0
			Total	(73,690)	
<u>Expenditures</u>					
31552	590300	19299 Unappropriated Budget Savings		(73,690)	0
			Total	(73,690)	

CAPITAL IMPROVEMENT FUND

(Continued)

INCREASE/

DECREASE

REVISED

BUDGET

10521 - Eau Gallie Parking Facilities**Revenue**

314810	381011	10521	Inter In (159) Eau Gallie	73,690	248,690
				Total	73,690

Expenditures

31445	562020	10521	Bldg - Design	73,690	248,690
				Total	73,690

Change in Total Revenue	0
Change in Total Expenditures	0

RESOLUTION NO. 3990

A RESOLUTION OF THE CITY OF MELBOURNE, BREVARD COUNTY, FLORIDA, RELATING TO THE 2020-2021 FISCAL YEAR BUDGET FOR THE MELBOURNE DOWNTOWN COMMUNITY REDEVELOPMENT AGENCY; AMENDING RESOLUTION NO. 3958; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR ADOPTION.

WHEREAS, on September 23, 2020, the City Council, as the Melbourne Downtown Community Redevelopment Agency (CRA), pursuant to the Special District Act, adopted Resolution No. 3958 providing for adoption of the Melbourne Downtown Community Redevelopment Fund 2020-2021 budget; and

WHEREAS, a budget adjustment is necessary to provide for supplemental appropriations in the amounts identified in Exhibit "A."

BE IT RESOLVED BY THE CITY OF MELBOURNE, FLORIDA:

SECTION 1. That the budget for the fiscal year commencing October 1, 2020 is hereby amended by the amounts identified in the attached Exhibit "A."

SECTION 2. That pursuant to the Special District Act, the City Council, as the Melbourne Downtown CRA, does hereby approve the attached budget amendment to the Melbourne Downtown Community Redevelopment Fund 2020-2021 budget.

SECTION 3. That this resolution shall take effect immediately upon its adoption in accordance with the Charter of the City of Melbourne.

SECTION 4. That this resolution was adopted at a regular meeting of the City Council on the day of , 2021.

BY: _____
Paul Alfrey, Mayor

ATTEST: _____
Kevin McKeown, City Clerk

[CITY SEAL]

Attachment: Exhibit "A"

Resolution No. 3990

ATTACHMENT "A"

MELBOURNE DOWNTOWN COMMUNITY REDEVELOPMENT FUND			INCREASE/ DECREASE	REVISED BUDGET
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Encumbrances carried from FY19/20:

Revenue

5613870	387030	Approp For PY Encumbrance	33,166	33,166
Total			33,166	

Expenditure

56100552	531990	Other Professional Services	13,000	73,000
56100552	534000	Other Contract Services	166	16,366
56100552	582310	Downtown Façade Improv	20,000	60,000
Total			33,166	

Change in Total Revenue	33,166
Change in Total Expenditures	33,166

Re-Appropriation of Estimated Fund Balance to South Expansion Streetscape Phase II project (CIP #14121):

Revenue

5613870	387035	Approp from FB PY Surplus	150,119	150,119
Total			150,119	

Expenditure

56100581	591070	Inter to (311) General Const	150,119	625,119
Total			150,119	

Change in Total Revenue	183,285
Change in Total Expenditures	183,285

RESOLUTION NO. 3991

A RESOLUTION OF THE CITY OF MELBOURNE, BREVARD COUNTY, FLORIDA, RELATING TO THE 2020-2021 FISCAL YEAR BUDGET FOR THE BABCOCK STREET COMMUNITY REDEVELOPMENT AGENCY; AMENDING RESOLUTION NO. 3959; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR ADOPTION.

WHEREAS, on September 23, 2020, the City Council, as the Babcock Street Community Redevelopment Agency (CRA), pursuant to the Special District Act, adopted Resolution No. 3959 providing for adoption of the Babcock Street Community Redevelopment Fund 2020-2021 budget; and

WHEREAS, a budget adjustment is necessary to provide for supplemental appropriations in the amounts identified in Exhibit "A."

BE IT RESOLVED BY THE CITY OF MELBOURNE, FLORIDA:

SECTION 1. That the budget for the fiscal year commencing October 1, 2020 is hereby amended by the amounts identified in the attached Exhibit "A."

SECTION 2. That pursuant to the Special District Act, the City Council, as the Babcock Street CRA, does hereby approve the attached budget amendment to the Babcock Street Community Redevelopment Fund 2020-2021 budget.

SECTION 3. That this resolution shall take effect immediately upon its adoption in accordance with the Charter of the City of Melbourne.

SECTION 4. That this resolution was adopted at a regular meeting of the City Council on the day of , 2021.

BY: _____
Paul Alfrey, Mayor

ATTEST: _____
Kevin McKeown, City Clerk

[CITY SEAL]

Attachment: Exhibit "A"

Resolution No. 3991

ATTACHMENT "A"

Babcock Street Community Redevelopment Fund				INCREASE/ DECREASE	REVISED BUDGET
<i>Encumbrances carried forward from FY19/20:</i>					
Revenue					
5623870	387030	Approp For PY Encumbrance		19,963	19,963
			Total	19,963	
Expenditure					
56200552	582330	Babcock Façade Improvements		19,963	39,963
			Total	19,963	
Change in Total Revenue				19,963	
Change in Total Expenditures				19,963	

RESOLUTION NO. 3992

A RESOLUTION OF THE CITY OF MELBOURNE, BREVARD COUNTY, FLORIDA, RELATING TO THE 2020-2021 FISCAL YEAR BUDGET FOR THE OLDE EAU GALLIE RIVERFRONT COMMUNITY REDEVELOPMENT AGENCY; AMENDING RESOLUTION NO. 3960; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR ADOPTION.

WHEREAS, on September 23, 2020, the City Council, as the Olde Eau Gallie Riverfront Community Redevelopment Agency (CRA), pursuant to the Special District Act, adopted Resolution No. 3960 providing for adoption of the Olde Eau Gallie Riverfront Community Redevelopment Fund 2020-2021 budget; and

WHEREAS, a budget adjustment is necessary to provide for supplemental appropriations in the amounts identified in Exhibit "A."

BE IT RESOLVED BY THE CITY OF MELBOURNE, FLORIDA:

SECTION 1. That the budget for the fiscal year commencing October 1, 2020 is hereby amended by the amounts identified in the attached Exhibit "A."

SECTION 2. That pursuant to the Special District Act, the City Council, as the Olde Eau Gallie Riverfront CRA, does hereby approve the attached budget amendment to the Olde Eau Gallie Riverfront Community Redevelopment Fund 2020-2021 budget.

SECTION 3. That this resolution shall take effect immediately upon its adoption in accordance with the Charter of the City of Melbourne.

SECTION 4. That this resolution was adopted at a regular meeting of the City Council on the day of , 2021.

BY: _____
Paul Alfrey, Mayor

ATTEST: _____
Kevin McKeown, City Clerk

[CITY SEAL]

Attachment: Exhibit "A"

Resolution No. 3992

ATTACHMENT "A"

Olde Eau Gallie Riverfront Community Redevelopment Fund				INCREASE/ DECREASE	REVISED BUDGET
<i>Encumbrances carried from FY19/20:</i>					
<u>Revenue</u>					
5633870	387030	Approp For PY Encumbrance		110	110
			Total	110	
<u>Expenditure</u>					
56300552	552000	Operating Supplies		110	6,110
			Total	110	
<i>Re-Appropriation of Estimated Fund Balance to Parking Facilities project (CIP#10521):</i>					
<u>Revenue</u>					
5633870	387035	Approp from FB PY Surplus		589,638	589,638
			Total	589,638	
<u>Expenditure</u>					
56300581	591070	Inter to (311) General Const		589,638	789,638
			Total	589,638	
Change in Total Revenue				589,748	
Change in Total Expenditures				589,748	