

City of Melbourne

City Hall • 900 E. Strawbridge Avenue, Melbourne, FL 32901
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Melbourne Downtown Community Redevelopment Agency

August 13, 2019 • 6:30 PM

The following item will be heard during the regular meeting of the Melbourne City Council. The meeting will begin at 6:30 p.m. See full City Council agenda for location of the following item.

1. Budget actions to establish the project for off-site improvements for 801 Strawbridge Hotel, LLC (Hotel Melby) - \$195,000.
 - a. Resolution No. 3858: A resolution of the Melbourne Downtown Community Redevelopment Agency to appropriate from Fund Balance from Prior Year Surplus for the Waverly Alley Improvements Project.

Mayor Kathy Meehan, Vice Mayor Debbie Thomas, and Council Member Tim Thomas, as members of the Airport Authority Board, may discuss Airport Authority issues, which may subsequently be addressed by the Airport Authority.

Mayor Meehan and Council Members Paul Alfrey, Yvonne Minus and Mark LaRusso (alternate), as members of the Space Coast Transportation Planning Organization (SCTPO), may discuss SCTPO issues, which may subsequently be addressed by the SCTPO.

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public that if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office (321/608-7220) at least 48 hours prior to the meeting.



DEPARTMENT: Community Development	Reading No.	N/A
	Public Hearing	Yes
	Quasi-judicial Item (Disclosure Required)	No
COUNCIL DISTRICT: 3	Item No.	C.22.

SUBJECT:

Budget resolutions of the CRA and the City Council - Off Site Infrastructure Agreement

BACKGROUND/CONSIDERATION:

Melbourne City Council and the Melbourne Downtown CRA approved the Master Redevelopment Agreement (MRA) with 801 Strawbridge Hotel, LLC on August 14, 2018. The MRA includes an Off Site Infrastructure Agreement to construct improvements for a public alley East of Waverly Place and behind the hotel. The CRA committed up to \$195,000 in reimbursement toward these improvements. Improvements include: underground storm water retention, a loading zone, pavement, and a solid waste enclosure.

The establishment of the project and the budget appropriation, formalizes the intentions of the MRA that was previously approved by City Council and the CRA Board. As a reimbursement, disbursement of funding will only be provided after completion, inspection, and acceptance of the alleyway construction.

FISCAL/BUDGET IMPACT:

A budget resolution is required to appropriate funds for this project. A budget amendment in the amount of \$195,000 from Downtown Melbourne CRA prior year surplus requested.

REQUESTED ACTION:

Council will convene as the Melbourne Downtown Community Redevelopment Agency for the following item:

- a. Approval of Resolution No. 3858
Council will reconvene for the remaining item.
- b. Approval of Resolution No. 3859

Memorandum

To: Shannon M. Lewis, City Manager
Thru: Cindy Dittmer, AICP, Community Development Director
From: Doug Dombroski, Economic Development Manager
Re: **Melbourne Downtown CRA Budget Amendment**
Date: August 1, 2019

This is a request for the establishment of the Waverly Alley Improvements project along with approval of a resolution to establish the project budget in the amount of \$195,000.

Background

On August 14, 2018, the Melbourne Downtown Community Redevelopment Agency (CRA) and City Council approved the Master Redevelopment Agreement (MRA) with 801 Stawbridge Hotel, LLC. As part of this agreement approved under Resolution No. 3770, City Council and the CRA Board also approved the Off-Site Infrastructure Agreement. This agreement provides for public improvements to construct a public alley within a public right-of-way easement, for access, deliveries, and trash collection. The improvements include underground storm water, construction of a dumpster enclosure, and a continuous paved surface. The plans for the off site improvements have been reviewed and approved in coordination with City staff.

Funding

The CRA Board approved up to \$195,000 under the MRA, for the hotel developer to construct the public improvements that will be beneficial for stormwater, access and overall supportive to the adjacent businesses. The \$195,000 in CRA funding will be by a reimbursement to the developer, after the improvements are constructed, inspected and accepted by the City. A budget resolution is required to appropriate funds for this project. A budget amendment in the amount of \$195,000 from Downtown Melbourne CRA prior year surplus requested.

Recommendation

- a. Approval of the budget resolution as the Melbourne Downtown Community Redevelopment Agency.
- b. Approval of the budget resolution as City Council.

RESOLUTION NO. 3858

A RESOLUTION OF THE CITY OF MELBOURNE, BREVARD COUNTY, FLORIDA, RELATING TO THE 2018-2019 FISCAL YEAR BUDGET FOR THE MELBOURNE DOWNTOWN COMMUNITY REDEVELOPMENT AGENCY; AMENDING RESOLUTION NO. 3782; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR ADOPTION.

WHEREAS, on September 26, 2018, the City Council, as the Melbourne Downtown Community Redevelopment Agency, pursuant to the Special District Act, adopted Resolution No. 3782 providing for adoption of the Melbourne Downtown Community Redevelopment Fund 2018-2019 budget; and

WHEREAS, a budget adjustment is necessary to provide for supplemental appropriations in the amounts identified in Exhibit "A."

BE IT RESOLVED BY THE CITY OF MELBOURNE, FLORIDA:

SECTION 1. That the budget for the fiscal year commencing October 1, 2018 is hereby amended by the amounts identified in the attached Exhibit "A."

SECTION 2. That pursuant to the Special District Act, the City Council, as the Melbourne Downtown CRA, does hereby approve the attached budget amendment to the Melbourne Downtown Community Redevelopment Fund 2018-2019 budget.

SECTION 3. That this resolution shall take effect immediately upon its adoption in accordance with the Charter of the City of Melbourne.

SECTION 4. That this resolution was adopted at a regular meeting of the City Council on the ___ day of _____, 2019.

BY: _____
Kathleen H. Meehan, Mayor

ATTEST:

Cathleen A. Wysor, City Clerk

Attachment: Exhibit "A"

Resolution No. 3858

ATTACHMENT A

150 - DOWNTOWN COMMUNITY REDEVELOPMENT FUND				REVENUE	EXPENDITURE	REVISED YTD BUDGET
ORG	OBJECT	PROJECT	DESCRIPTION			
5613870	387035		Appropriation From FB PY Surplus	195,000	-	524,279
56100581	591070		Inter to (311) General Construction Projects	-	195,000	515,000
Total				195,000	195,000	
TOTAL NET CHANGE TO FUND				195,000	195,000	